



The Orthotic Group

An OHII Company

# REPAIR WORK ORDER

**US Shipping Depot** 160 Markland Street  
237 Oxmoor Circle, Suite 103 Markham, Ontario, Canada L6C 0C6  
Homewood, AL 35209 t. 800.551.3008 f. 877.551.3001  
www.tog.com

For office use only
Order #
Date:

## ACCOUNT INFORMATION (please print neatly)

Account # \_\_\_\_\_

Account Name \_\_\_\_\_

Phone \_\_\_\_\_

Ship to Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## PATIENT INFORMATION

Last Name \_\_\_\_\_ Shoe Size \_\_\_\_\_

First Name \_\_\_\_\_ Weight \_\_\_\_\_

Invoice \_\_\_\_\_

Ref # (if available) \_\_\_\_\_

Is patient covered by TOC Program?  Yes  No

If yes, attach TOC claim form

Repair  Recover

Repair devices as stated here / Reason for return \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

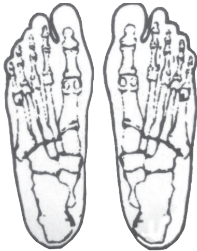
\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Orthotics too wide
  - Narrow by \_\_\_\_\_mm
  - Narrow to tracing enclosed
- Medial Longitudinal Arch
  - Too aggressive
  - Not aggressive enough
- Met pads
  - Remove
  - Add low profile
  - Add normal profile
  - Change to normal (thicker)
  - Change to low profile (thinner)
  - Move proximal by \_\_\_\_\_ mm
  - Move distal by \_\_\_\_\_ mm



R *Plantar View*  L

Indicate pain or discomfort area

**Enclosed**  Orthotics  Shoes / Sandals  Insoles / Non TOG  Tracing